

Back Cover

Panel: 9"x 12"

Front Cover

Panel: 9"x 12"

CREATING A PRINT READY PDF:
File >> Adobe PDF Presets >>
PDF/X-1a:2001 >> Marks and
Bleeds >> Check "Crop Marks"
>> Set all bleeds to .125"

TRIM AREA: This will be the finished size of your project. Anything outside this line will be trimmed during finishing.

FOLD LINES: The project will be folded along these lines.

NON-TEXT MARGIN: All text should be kept at least .25" from the edge of the project. Anything within the non-text margin may be cut off during trimming.

BLEED AREA: This area extends .125" from the edge of the project. Any artwork that should reach to the edge of the project should extend into this area.

Since 1881

The Herald
Your Premier Printing Company

QUESTIONS?
Give us a call at 419-492-2133

**THIS TEMPLATE IS FOR A
9" X 12" FOLDER WITH 4" POCKETS**

The Herald

POCKETS: All artwork will appear upside down because the pockets will be folded to the inside of the folder.

Pockets
Height: 4"

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Pockets
Height: 4"

Glue Flap

Glue Flap

-- FOLD --

-- FOLD --

-- FOLD --