Back Cover
Panel: 9"x 12"

Front Cover
Panel: 9"x 12"

FOLD

Glue Flap

Glue Flap

TRIM AREA: This will be the finished size of your project. Anything outside this line will be trimmed during finishing.

FOLD LINES: The project will be folded along these lines.

NON- TEXT MARGIN: All text should be kept at least .25" from the edge of the project. Anything within the non-text margin may be cut off during trimming.

BLEED AREA: This area extends .125" from the edge of the project. Any artwork that should reach to the edge of the project should extend into this area.
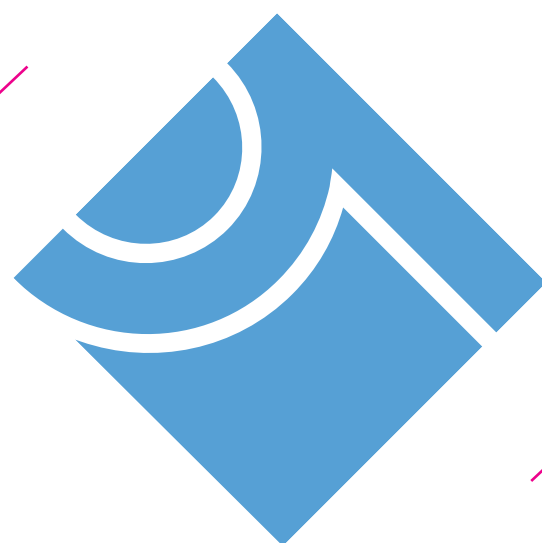
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QUESTIONS?
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THIS TEMPLATE IS FOR A 9" X 12" FOLDER WITH 6" POCKETS AND 2 STANDARD BUSINESS CARD

FOLD

FOLD

Pockets
Height: 6" with Business Card

Pockets
Height: 6" with Business Card

BUSINESS CARD SLOT: Once complete a business carn can be placed here.

POCKETS: All artwork will appear upside down because the pockets will be folded to the inside of the folder.