

Back Cover
Panel: 9"x 12"

Front Cover
Panel: 9"x 12"

CREATING A PRINT READY PDF:
File >> Adobe PDF Presets >>
PDF/X-1a:2001 >> Marks and
Bleeds >> Check "Crop Marks"
>> Set all bleeds to .125"

TRIM AREA: This will be the finished size of your project. Anything outside this line will be trimmed during finishing.

FOLD LINES: The project will be folded along these lines.

NON- TEXT MARGIN: All text should be kept at least .25" from the edge of the project. Anything within the non-text margin may be cut off during trimming.

BLEED AREA: This area extends .125" from the edge of the project. Any artwork that should reach to the edge of the project should extend into this area.



QUESTIONS?
Give us a call at 419-492-2133

**THIS TEMPLATE IS FOR A
9" X 12" FOLDER WITH 4" POCKETS**

The Herald

POCKETS: All artwork will appear upside down because the pockets will be folded to the inside of the folder.

Pockets
Height: 4"

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Pockets
Height: 4"

Glue Flap

Glue Flap

FOLD

FOLD

FOLD